

**SAFETY AND SECURITY PC MEETING MINUTES: 4 NOVEMBER 2020**

**MINUTES OF A MEETING OF THE SAFETY AND SECURITY PORTFOLIO COMMITTEE  
HELD VIA THE CITY'S VIRTUAL PLATFORM SKYPE ON WEDNESDAY, 4 NOVEMBER 2020  
AT 09:30**

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**PRESENT:**

**COMMITTEE MEMBERS**

**DEMOCRATIC ALLIANCE (DA)**

Councillor M Nqavashe (Chairperson)  
Councillor R Bresler (Deputy Chairperson)  
Councillor B Golding  
Councillor T Dasa  
Councillor L van der Walt  
Councillor W Harris  
Councillor V Matanzima  
Councillor J Martlow  
Councillor B Rass  
Councillor X Qwesha

**AFRICAN NATIONAL CONGRESS (ANC)**

Councillor K Yozi  
Councillor N M Bolitye  
Councillor N E Mgolombane

**ECONOMIC FREEDOM FIGHTERS (EFF)**

**AL JAMA-AH (AJ)**

Councillor M Achmat

**PATRIOTIC ALLIANCE (PA)**

Councillor B Truter

**DEMOCRATIC INDEPENDANTS (DI)**

Councillor A Adams

**COUNCILLOR ABSENT**

Councillor C L Visser (With apology from Chief Whip's Office)  
Councillor M Dambuzza (With apology from Chief Whip's Office)  
Councillor M D Kumeke

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### MAYCO MEMBER

Alderman JP Smith

### INTERPRETER

None

### VISITORS

None

### OFFICIALS

A Daniels	-	HR Business Partner
A Joseph	-	Assistant Chief: Law Enforcement
A Visser	-	Manager: Support Services
A Nel	-	Deputy Chief: Traffic Services
A Mortimer	-	Manager: EPIC
A Marais	-	Deputy Chief: Metro Police Services
B Isaacs	-	Senior Professional Officer
B Schuller	-	Director: CCTV
B Lackay	-	Director: Training and Development
C Manuel	-	Head: Training and Development
D Daniels	-	Executive Committee Services
E Kopele	-	Head: Area Central
G Felix	-	Manager: Joint Ventures
G Pillay	-	Manager: Disaster Management Centre
H Thomas	-	Chief: Traffic Services
H Munsami	-	Director: Information Management
I Schnetler	-	Chief: Fire Services
J Groenewald	-	Head: Public Emergency Communications Centre
J Willemans	-	Senior Media Liaison Officer
J Pillay	-	Assistant Chief: Licensing
J Arnoldus	-	Information Officer: Events Department
K Heckrath	-	Assistant Chief: Traffic Operations
L Cox	-	Events Compliance Officer
L von Molendorff	-	Executive Committee Services
L Bungane	-	Senior Control Prosecutor
M Seti	-	Legal Advisor
M Rhode	-	SPO: Corporate Services
M Cleinwerck	-	Head: Support and Service Integration
N Arabi	-	Manager: Municipal Courts
N Ngele	-	Chief: Civilian Oversight
N Williams	-	Manager: Traffic Services
P Ndinisa	-	Senior Legal Advisor
R Bosman	-	ED: Safety and Security Services
S G Smith	-	Deputy Chief: Auxiliary & Externally Funded Projects
S Groep	-	Head: Finance
S Visser	-	Manager: Public Emergency Comms Centre

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T Isaacs - Head: Film and Events Permitting  
Y Williams - Admin Officer: Corporate Services  
V Joshua - Admin Officer: General Administration

### MEMBERS OF PUBLIC/PRESS

None

#### SS 01/11/20 OPENING / PRAYER

The Chairperson, Cllr M Nqavashe welcomed everyone to the meeting and the committee observed a moment of silence in honor of everyone who has lost their lives.

NOTED

#### SS 02/11/20 LEAVE OF ABSENCE APPROVED BY THE CHIEF WHIP

Councillor C L Visser  
Councillor M Dambuza

#### APOLOGIES ON BEHALF OF OFFICIALS FOR BEING UNABLE TO ATTEND THE MEETING

P Robberts  
W Le Roux  
L de Souza-Zilwa  
L Wentzel

NOTED

#### SS 03/11/20 CHAIRPERSON'S REPORT

The chairperson addressed the portfolio committee as per the attached report (**Annexure A**).

#### SS 04/11/20 MINUTES OF THE PREVIOUS SAFETY AND SECURITY PORTFOLIO COMMITTEE MEETING FOR CONFIRMATION

The minutes was proposed by Cllr Bresler and seconded by Cllr Achmat.

**RESOLVED** that the minutes of the Safety and Security Portfolio Committee meeting held on 8 October 2020 **BE CONFIRMED**.

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**SS 05/11/20**

**MATTERS RECEIVING ATTENTION: SAFETY AND SECURITY**

**1. DRAFT TRAFFIC BY-LAW**

The chairperson advised that the portfolio committee will be invited to an engagement on the by-law with the premier once a date has been agreed to.

**RESOLVED** that the final Draft Traffic By-law be submitted to the portfolio committee.

**ACTION: R BOSMAN; A NEL**

**2. QUARTERLY REPORT FROM THEFT LOST FORUM**

The portfolio committee noted that the next report from the Theft Loss Forum is due for submission in March 2021.

**RESOLVED** that the next report from the Theft Loss Forum be submitted to the portfolio committee in March 2021.

**ACTION: R BOSMAN**

**3. METRO POLICE TRAINING COLLEGE (BURGER STRANDHUIS MUIZENBERG)**

**RESOLVED** that it be noted that the Safety and Security Portfolio Committee follow-up site visit to the Training Facility in Muizenberg has been scheduled for 26 November 2020.

**ACTION: R BOSMAN; B LACKAY**

**4. QUARTERLY PRESENTATION BY WESTERN CAPE OMBUDSMAN / BAIL APPLICATION INVOLVING A SUSPECT IN A SHOOTING INCIDENT WITH A METRO POLICE OFFICER**

**RESOLVED** that the status update as reported by Mr Ngele be noted.

**ACTION: R BOSMAN; N NGELE**

**5. A) ROLL OUT OF WI-FI ON EPIC  
B) ROLL OUT OF FIBRE NETWORK PLAN PER  
SUBCOUNCIL AND THE IMPACT ON THE SAFE CITY**

**RESOLVED** that the verbal feedback provided be noted.

**ACTION: T BOSMAN; R BOSMAN**

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**6. UPDATE ON FILLING OF SENIOR MANAGER POSITION(S)**

**RESOLVED** that the status report be noted and the portfolio committee be kept updated in respect of filling the position of Head: EPIC Command Centre.

**ACTION: R BOSMAN; A MORTIMER**

**7. EVENTS DEPARTMENT:**

- **PROPOSALS FOR INFRASTRUCTURAL MODERNISATION**
- **BUSINESS PLAN FOR FILM CAPE TOWN**

**RESOLVED** that the Safety and Security Portfolio committee be kept updated on progress with infrastructural modernisation.

**ACTION: R BOSMAN; L DE SOUZA-ZILWA; L COX; T ISAACS; J ARNOLDUS**

**8. REPORT ON PROGRESS WITH CERTIFICATION OF DRONE SYSTEM**

**RESOLVED** that the portfolio committee receive an update in this regard during the February 2021 cycle of portfolio committee meetings.

**ACTION: R BOSMAN; B SCHULLER**

**9. UPDATED LIST OF SAFETY AND SECURITY DIRECTORATE POLICIES/BYLAWS FOR REVIEW AS WELL AS SUBMISSION DATES**

The list of policies/bylaws will be updated and attached to the list of Matters Receiving Attention.

**ACTION: R BOSMAN**

**10. SAFS PC 114/08/19 MOTION RECEIVED FROM COUNCILLOR A ADAMS (TABLE MOUNTAIN)**

**RESOLVED** that the verbal status update be noted and that the portfolio committee receive the next status report in March 2021.

**ACTION: P ROBERTS**

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**11. PROCUREMENT OF SPECIALISED VEHICLES: TRAFFIC SERVICES**

**RESOLVED** that the portfolio committee receive an update from Traffic Services in February 2021 in terms of procurement and delivery of the specialised towing vehicle.

**ACTION: A NEL; R BOSMAN**

**12. MARINE UNIT SITE VISIT**

**RESOLVED** that it be noted that a follow-up visit to the Marine Unit has been scheduled to take place on 26 November 2020.

**ACTION: L WENTZEL; R BOSMAN**

**13. STATUS REPORT ON LAW ENFORCEMENT ADVANCEMENT PLAN (LEAP)**

**RESOLVED** that the Safety and Security Portfolio Committee be kept informed of the status with the Law Enforcement Advancement Plan (LEAP).

**ACTION: P ROBERTS**

**14. ENGAGEMENT WITH ED: CORPORATE SERVICES ON THE FUNCTIONING OF MUNICIPAL COURTS**

**RESOLVED** that the portfolio committee be provided with a status update in respect of re-looking Municipal Courts statistical information on 4 February 2021.

**ACTION: R BOSMAN; C KESSON; N ARABI**

**15. FROZEN POSITIONS: SAFETY AND SECURITY DIRECTORATE**

**RESOLVED** that the portfolio committee receive a status update on frozen position within the Safety and Security Directorate.

**ACTION: R BOSMAN**

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**SS 06/11/20 PRESENTATION: STATUS UPDATE ON EPIC**

The portfolio committee noted a status presentation on EPIC, copies of which have been emailed to all portfolio committee members.

The portfolio committee requested that a follow-up training session on EPIC be scheduled in the near future.

**RESOLVED** that the status presentation on EPIC be noted.

**ACTION: A MORTIMER**

**SS 07/11/20 CONCERN: DURATION OF THE TIME THAT IT TAKES TO HAVE EMERGENCY VEHICLES REPAIRED**

Ms. V Joshua introduced the report and responded to questions for clarification. The portfolio committee raised concern with regard to the fact that 10 emergency vehicles have been awaiting repair for a very long time. Mr Bosman undertook to provide the committee members with an updated schedule indicating the current status of outstanding emergency vehicles.

**RESOLVED** that the contents of the report on the duration of the time that it takes to have emergency vehicles repaired, be noted.

**INFORMATION: V JOSHUA**

**SS 08/11/20 REPORT ON THE FUNCTIONING OF THE MUNICIPAL COURTS FOR THE PERIOD 1 JULY 2020 TO 30 SEPTEMBER 2020.**

The portfolio committee raised concern that the stats reflected in the report is not a true reflection of the current status and referred to the portfolio committee's responsibility in terms of overseeing the performance of the courts. The newly appointed Manager: Municipal Courts undertook to look at putting processes in place to ensure correct reporting methods.

**RESOLVED** that the contents of the report on the functioning of Municipal Courts for the period 1 July 2020 to 30 September 2020 be noted, with comments.

**ACTION: L BUNGANE / N ARABI**

**SS 09/11/20 VACANCY STATUS AS AT 13 OCTOBER 2020: DIRECTORATE SAFETY AND SECURITY**

Ms. A Daniels provided a status update on vacancies within the directorate and responded to questions for clarification. Mr. Bosman confirmed that a status report on frozen position will be forward to all the portfolio committee members via email.

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**RESOLVED** that the contents of the Vacancy Status Report as at 13 October 2020 for the Directorate: Safety and Security Services, be noted, with comments.

**ACTION: A DANIELS / B ISAACS**

**SS 10/11/20 MONTHLY REPORT OF THE CAPE TOWN METROPOLITAN POLICE'S SAFETY AND SECURITY TRAINING ACADEMY FOR SEPTEMBER 2020**

Mr. B Lackay gave an overview on the monthly report and responded to questions for clarity.

**RESOLVED** that the contents of the monthly report of the Cape Town Metropolitan Police's Safety and Security Training Academy for the month September 2020 be noted.

**ACTION: B LACKAY**

**SS 11/11/20 QUARTERLY REPORT OF THE CAPE TOWN METROPOLITAN POLICE'S SAFETY AND SECURITY TRAINING ACADEMY FOR JULY – SEPTEMBER 2020**

**RESOLVED** that the contents of the quarterly report of the Cape Town Metropolitan Police's Safety and Security Training Academy for the quarter July 2020 to September 2020 be noted.

**ACTION: B LACKAY**

**SS 12/11/20 STATUS OF CCTV SYSTEM AND INCIDENT STATISTICS FOR THE QUARTER APRIL 2020 – JUNE 2020**

Mr. B Schuller introduced the report and pointed out highlights and challenges for the quarter.

**RESOLVE** that the contents of the report on the status of the CCTV system and incident statistics for the quarter April 2020 – September 2020 be noted.

**ACTION: B SCHULLER**

**SS 13/11/20 QUARTERLY REPORT FOR THE PERIOD 1ST JULY 2020 - 30 SEPTEMBER 2020 ON THE FUNCTIONING OF THE METROPOLITAN POLICE DEPARTMENT**

**RESOLVED** that the contents of the quarterly report for the period 1 July 2020 – 30 September 2020 on the functioning of the Metropolitan Police Department be noted.

**ACTION: B SCHULLER**



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**SS 14/11/20      QUARTERLY REPORTS: FIRE & RESCUE SERVICE: JULY TO SEPTEMBER 2020**

**RESOLVED** that the contents of the quarterly reports: Fire and Rescue services for the quarter July 2020 – September 2020 be noted.

**ACTION: I SCHNETLER**

**SS 15/11/20      QUARTERLY REPORT: PUBLIC EMERGENCY COMMUNICATION CENTRE JULY TO SEPTEMBER 2020**

**RESOLVED** that the contents of the quarterly report for the Public Emergency Communication Centre for the quarter July 2020 – September 2020 be noted.

**ACTION: S VISSER / J GROENEWALD**

**SS 16/11/20      ANNUAL REPORT: DISASTER RISK MANAGEMENT CENTRE**

Mr. G Pillay gave an overview on the annual report and addressed various points for clarification.

**RESOLVED** that the contents of the Annual Report: Disaster Risk Management Centre, be noted.

**ACTION: G PILLAY; E KOPELE**

**SS 17/11/20      QUARTERLY REPORT FOR THE PERIOD 1 JULY 2020 TO 30 SEPTEMBER 2020 ON THE FUNCTIONING OF SPECIALISED AND LAW ENFORCEMENT SERVICES WITHIN SAFETY AND SECURITY**

**RESOLVED** that the contents of the quarterly report for the period 1 July 2020 to 30 September 2020 on the functioning of Specialized and Law Enforcement Services within Safety and Security Services be noted.

**ACTION: S SMITH**

**SS 18/11/20      STATUS REPORT: TRAFFIC FINES (SEPTEMBER 2020)**

**RESOLVED** that the Status Report: Traffic fines be noted by the Safety & Security Portfolio Committee.

**ACTION: K HECKRATH**

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**SS 19/11/20**      **QUARTERLY REPORT FOR THE PERIOD 1 JULY 2020 – 30 SEPTEMBER 2020 ON THE FUNCTIONING OF THE TRAFFIC SERVICES FOR THE CITY OF CAPE TOWN.**

**RESOLVED** that the Safety and Security Portfolio Committee note the contents of the quarterly report for the period 1 July 2020 – 30 September 2020 on the functioning of the Traffic Services for the City of Cape Town.

**ACTION: K HECKRATH**

### **VOLUME 2**

**SS 20/11/20**      **SAFETY AND SECURITY: 2020/21 FIRST QUARTER'S PROGRESS REPORT ON THE DIRECTORATES PERFORMANCE**

Ms. Cleinwerck spoke to the item pointing out target achieved and challenges in terms of targets not achieved and addressed various points for clarification.

The portfolio committee raised concern with regard to illegal dumping and asked what the roll of Solid Waste is in this regard. It was requested to have insight into the statistical report on illegal dumping that serves before the Utility Services Portfolio committee.

The Safety and Security Portfolio Committee noted the performance of the 2020/21 first quarter's progress report in relation to its functional area.

#### **RECOMMENDED**

- a) It is recommended that the Executive Mayor together with the Mayoral Committee evaluate and review the 2020/21 first quarter's progress report and submit the report to Council for noting;
- b) It is recommended that Council note the 2020/21 first quarter's progress report.
- c) It is recommended that the inclusion of the two additional new Key Operational Indicators (KOIs) in the 2020/2021 Directorate Service Delivery Budget Implementation Plan be noted.

**FURTHER RESOLVED** that the Safety and Security Portfolio Committee receive a statistical report on illegal dumping from the perspective of the Solid Waste that serves before the Utility Services Portfolio committee.

**ACTION: M CLEINWERCK**

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**SS 21/11/20 EVENTS DEPARTMENT QUARTERLY REPORT: 1 JULY 2020 TO 30 SEPTEMBER 2020**

Mr. J Arnoldus gave a synopsis on various events hosted during the 2019/20 financial year.

The Safety and Security Portfolio thanked the Events Department for all the hard work that goes into planning and coordinating events.

**RESOLVED** that the Safety and Security Portfolio Committee note the contents of the Events Department Quarterly Report: 1 July 2020 to 30 September 2020.

**ACTION: L DESOUZA-ZILWA; J ARNOLDUS**

**SS 22/11/20 PROGRESS REPORT ON THE 2020/21 CAPITAL AND OPERATING EXPENDITURE FOR SAFETY & SECURITY AS AT 19 OCTOBER 2020 FOR OPERATING EXPENDITURE AND 19 OCTOBER 2020 FOR CAPITAL EXPENDITURE.**

**RESOLVED** that the Safety and Security Portfolio Committee note the contents of the Progress Report on the 2020/21 Capital and Operating Expenditure for Safety and Security as at 19 October 2020 for Operating Expenditure and 19 October 2020 for Capital Expenditure.

**SS 23/11/20 2020/21 FIRST QUARTER'S PROGRESS REPORT ON CORPORATE PERFORMANCE**

The Safety and Security Portfolio committee noted the impact and performance of the 2020/21 first quarter's progress report in relation to its functional area.

**RECOMMENDED** that the impact and performance of the 2020/21 first quarter's progress report in relation to its functional area be submitted to the Executive Mayor together with the Mayoral Committee for submission to Council.

**ACTION: M RHODE / M ABASS**

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**THE MEETING ADJOURNED AT 14:00**

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**CHAIRPERSON**

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**Date:**