

**MINUTES OF A MEETING OF THE SAFETY AND SECURITY PORTFOLIO COMMITTEE
HELD VIA THE CITY'S VIRTUAL PLATFORM SKYPE ON WEDNESDAY, 3 JUNE 2020
AT 09:30**

PRESENT:

COMMITTEE MEMBERS

DEMOCRATIC ALLIANCE (DA)

Councillor M Nqavashe (Chairperson)
Councillor R Bresler (Deputy Chairperson)
Councillor B Golding
Councillor W Harris
Councillor V Matanzima
Councillor L van der Walt
Councillor J Martlow
Councillor B Rass
Councillor T Dasa
Councillor C L Visser

AFRICAN NATIONAL CONGRESS (ANC)

Councillor N E Mgolombane

ECONOMIC FREEDOM FIGHTERS (EFF)

None

AL JAMA-AH (AJ)

Councillor M Achmat

PATRIOTIC ALLIANCE (PA)

Councillor B Truter

DEMOCRATIC INDEPENDANTS (DI)

Councillor A Adams

COUNCILLOR ABSENT

Councillor K Yozi
Councillor M D Kumeke
Councillor B Dambuza

COUNCILLORS ABSENT WITH APOLOGY

Councillor N M Bolitye
Councillor X Qwesha

MAYCO MEMBER

Alderman JP Smith

INTERPRETER

None

OFFICIALS

R Bosman	-	Executive Director: Safety and Security Services
W Le Roux	-	Chief: Metro Police Services
S Visser	-	Manager: Public Emergency Comms Centre
S Nqini	-	Senior Professional Officer
R Wiltshire	-	Chief: Law Enforcement Services
R Brown-Ebrahim	-	Senior Professional Officer
N Ngele	-	Chief: Civilian Oversight and Investigation
M Cleinwerck	-	Head: Support and Service Integration
M Bruce	-	OPM Office
I Schnetler	-	Chief: Fire Services
H Thomas	-	Chief: Traffic Services
B Lackay	-	Director: Training and Development
B Schuller	-	Director: CCTV
A Visser	-	Manager: Support Services
A Marais	-	Deputy Chief: Metropolitan Police Services
A Mortimer	-	EPIC Manager
A Nel	-	Deputy Chief: Traffic Services
L De Souza-Zilwa	-	Manager: Events
M Seti	-	Legal Advisor
T Isaacs	-	Head: Film and Events Permitting
R Williams	-	Head: Events Planning
D Daniels	-	Executive Committee Services
L von Molendorff	-	Executive Committee Services

SAFS 01/06/20 OPENING / PRAYER

The Chairperson, Cllr M Nqavashe welcomed everyone to the meeting and opened the meeting with a moment of silence.

NOTED

SAFS 02/06/20 APOLOGIES / LEAVE OF ABSENCE

LEAVE OF ABSENCE APPROVED BY THE CHIEF WHIP

Councillor N M Bolitye
Councillor X Qwasha

APOLOGY FROM MAYCO MEMBER

Ald JP Smith submitted an apology that he will be leaving the meeting at 12:00 to attend an urgent meeting with the Mayor and would be re-joining the meeting thereafter.

APOLOGIES ON BEHALF OF OFFICIALS

Mr D Sullivan
Mr M Matthyse
Dir P Robberts

NOTED

SAFS 03/06/20 CHAIRPERSON'S REPORT

See chairperson's report attached hereto as Annexure A.

SAFS 04/06/20 MINUTES OF THE PREVIOUS SAFETY AND SECURITY PORTFOLIO COMMITTEE MEETING FOR CONFIRMATION

The minutes was proposed by Cllr A Adams and seconded by Cllr V Matanzima.

RESOLVED that the minutes of the Safety and Security Portfolio Committee meeting held on 4 March 2020 **BE CONFIRMED**.

SAFS 05/06/20 MATTERS RECEIVING ATTENTION: SAFETY AND SECURITY

1. DRAFT TRAFFIC BY-LAW

RESOLVED that the final draft Traffic By-law be discussed during a workshop scheduled for 12 June 2020 and be recommended for adoption during the next Safety and Security PC meeting.

ACTION: R BOSMAN; D SULLIVAN

2. QUARTERLY REPORT FROM THEFT LOST FORUM

Mr. Bosman advised that the Theft Lost Forum has not met during the lockdown period and undertook to provide feedback to the Safety and Security PC meeting in July 2020.

Ald JP Smith proposed that a report be submitted by all relevant departments over a 12-month period on incidents of vandalism and theft to establish whether there has been a reduction in the stats, considering that bucket shops have been closed during the lockdown period.

ACTION: R BOSMAN

3. METRO POLICE TRAINING COLLEGE (BURGER STRANDHUIS MUIZENBERG)

RESOLVED that a Safety and Security Portfolio Committee follow-up site visit to the Training Facility in Muizenberg be postponed to December 2020 due to the current COVID-19 pandemic.

ACTION: R BOSMAN

4. UPDATE ON BAIL APPLICATION INVOLVING A SUSPECT IN A SHOOTING INCIDENT WITH A METRO POLICE OFFICER

Mr N Ngele provided the background to the incident and advised that the SAPS has to date not returned the docket. It was suggested that the ED: Safety and Security Services reports the matter to the Ombudsman.

RESOLVED that the ED: Safety and Security Services drafts a letter to the Ombudsman for an intense engagement into the matter.

ACTION: N NGELE

**5. A) ROLL OUT OF WI-FI ON EPIC
B) ROLL OUT OF FIBRE NETWORK PLAN PER
SUBCOUNCIL AND THE IMPACT ON THE SAFE CITY**

RESOLVED that the Safety and Security portfolio committee receives a status update on broadband infrastructure during the October 2020 cycle of portfolio committee meetings.

ACTION: T BOSMAN; R BOSMAN; C KESSON

6. UPDATE ON FILLING OF SENIOR MANAGER POSITION(S)**CONTROL ROOM OPERATOR**

Mr Bosman advised that they are in the process of reviewing the position of Control Room Operator to have a broader oversight and a quality control point of view.

RESOLVED that the portfolio committee be kept updated in respect of filling the position of Control Room Operator.

ACTION: R BOSMAN; P ROBERTS

7. EVENTS DEPARTMENT:

- **PROPOSALS FOR INFRASTRUCTURAL MODERNISATION**
- **BUSINESS PLAN FOR FILM CAPE TOWN**

Ms De Souza-Zilwa commented that the unprecedented COVID-19 epidemic has proven how important it is to modernise and upscale systems as much as possible. She advised that the planned meeting with IS&T has been postponed due to the lock-down period and undertook to report on the outcome of the meeting during the next cycle of portfolio committee meetings.

RESOLVED that Ms De Souza-Zilwa provide feedback on the outcome of the meeting with IS&T during the July cycle of portfolio committee meetings.

ACTION: R BOSMAN; L DE SOUZA-ZILWA; R WILLIAMS; T ISAACS; J ARNOLDUS

8. FILM STRATEGY

Ms De Souza-Zilwa confirmed that the final Film Strategy will be ready for tabling during the July 2020 cycle of portfolio committee meetings.

EVENTS POLICY

Ms R Williams informed that the public participation process for the Events Policy has been concluded and that a report with comments will be submitted to the portfolio committee in July 2020.

ACTION: R WILLIAMS; LE DE SOUZA-ZILWA

9. REPORT ON PROGRESS WITH CERTIFICATION OF DRONE SYSTEM

Mr. Bosman reported that the application has been submitted to the CAA and is currently receiving attention.

RESOLVED that the portfolio committee receive an update in this regard during the July 2020 cycle of portfolio committee meetings.

ACTION: R BOSMAN

10. UPDATED LIST OF SAFETY AND SECURITY DIRECTORATE POLICIES/BYLAWS FOR REVIEW AS WELL AS SUBMISSION DATES

The chairperson elaborated on the status of the following Bylaws/Policies:

Traffic Bylaw

A workshop has been scheduled for 12 June 2020 where after the bylaw will come to the PC in July 2020 for formal recommendation to Mayco and Council.

Animal Keeping By-law & Animal Welfare Policy

A joint workshop will be scheduled with the Community Services and Health PC during July/August 2020.

Streets and Public Places By-Law

A workshop will be scheduled once all comments have been sifted. (August)

Unlawful Occupation of Land

Still in concept note stage, awaiting legal opinion.

Film Strategy & Events Policy

Due for submission to Safety and Security PC in July 2020.

Trading By-law

Still in concept note stage. Expected to come to the Safety and Security PC during August 2020 for a workshop.

Auxiliary Policy

A workshop has been scheduled for 12 June 2020 where after the policy will come to the PC in July 2020 for formal recommendation to Mayco and Council.

RESOLVED that the status of and due dates for submission of the abovementioned policies/bylaws be noted.

ACTION: R BOSMAN

11. SAFS PC 114/08/19 MOTION RECEIVED FROM COUNCILLOR A ADAMS (TABLE MOUNTAIN)

Cllr A Adams reported that the task teams will resume meetings in respect of issues relating to Table Mountain after lockdown has been lifted.

Mr Bosman pointed out that Director Robberts serves on the Table Mountain forum and has offered to assist if and when necessary.

RESOLVED that the Safety and Security Portfolio Committee receives a status update on issues relating to Table Mountain during the July 2020 cycle of portfolio committee meetings.

ACTION: R BOSMAN; P ROBERTS

12. SAFS 09/A0/19 / ACTIONS EMANATING FROM ANNUAL REPORT FROM DISASTER RISK MANAGEMENT CENTRE FOR THE PERIOD 1 APRIL 2018 – 31 MARCH 2019

15.1 NATIONAL URBANISATION POLICY/STRATEGY

It was noted that the joint workshop between the Safety and Security Portfolio committee and the Human Settlement Portfolio committee was cancelled due to the COVID-19 lockdown period. The Safety and Security Portfolio committee requested that the anticipated joint workshop be re-scheduled to take place during July/August 2020.

RESOLVED that the Human Settlement Portfolio Committee be engaged in a joint workshop with the Safety and Security Portfolio Committee during the months of July/August 2020 to discuss the need for a National Urbanization Policy/Strategy.

ACTION: G PILLAY

15.2 WORKSHOP: DISASTER MANAGEMENT AND FIRE READINESS IN INFORMAL SETTLEMENTS

It was noted that the joint workshop between the Safety and Security Portfolio committee and the Human Settlement Portfolio committee was cancelled due to the COVID-19 lockdown period. The Safety and Security Portfolio committee requested that the anticipated joint workshop be re-scheduled to take place during July/ August 2020.

RESOLVED that a joint workshop be held with the Human Settlement PC during the months of July/August 2020 to address disaster management and fire readiness within informal settlements.

ACTION: G PILLAY

13. EPIC STATUS REPORT/ PRESENTATION

Cllr Golding advised Mr. A Mortimer, newly appointed EPIC Manager, that the aim of the status report is to track progress on EPIC and for the portfolio committee to understand the high level projects, next milestones and due dates.

FOR INFORMATION: A MORTIMER

14. PROCUREMENT OF SPECIALISED VEHICLES

Mr Bosman reported that the specifications have been updated and that the two first specialised vehicles for Law Enforcement Services and Metro Police Services respectively have arrived and that another two vehicles are expected to arrive by end June 2020.

Chief Schnetler reported on the status of procurement of Fire Services Specialised vehicles whereupon the chairperson requested that it be ensured that a mobile ablution facility is included for Fire Services.

Chief Thomas reported on the status of procurement of Traffic Services Specialised vehicles.

The chairperson requested a status report on procurement of specialised vehicles for all services during the portfolio committee meeting in August 2020.

RESOLVED that the portfolio committee receive an update in terms of procurement and delivery of specialised vehicles for all services in August 2020.

ACTION: R BOSMAN

15. MARINE AND ENVIRONMENTAL LAW ENFORCEMENT CAPACITY FOR THE CITY OF CAPE TOWN

RESOLVED that a follow-up visit to the Marine Unit be arranged be postponed to November 2020.

ACTION: L WENTZEL; R BOSMAN

The ED: Safety and Security Services as well as service heads provided a verbal status report on COVID-19. It was requested that the portfolio committee have an opportunity at a later stage to receive status updates from all departments in terms of the COVID-19 status.

SAFS 06/06/20 PRESENTATION ON EPIC STATUS

Mr A Mortimer presented to the portfolio committee an EPIC status report, copies of which were emailed to all committee members.

RESOLVED that the presentation on the Epic Status be noted.

ACTION: A MORTIMER

SAFS 07/06/20 VACANCY STATUS AS AT 10 MARCH 2020: DIRECTORATE SAFETY AND SECURITY

RESOLVED that the contents of the Vacancy Status report as at 10 March 2020 for the Directorate: Safety and Security be noted.

ACTION: A DANIELS

SAFS 08/06/20 PROGRESS REPORT ON THE 2019/20 CAPITAL AND OPERATING EXPENDITURE FOR SAFETY AND SECURITY AS AT 29 FEBRUARY 2020 FOR OPERATING EXPENDITURE AND 13 MARCH 2020 FOR CAPITAL EXPENDITURE

The committee noted that the majority of roll-overs in terms of vehicles and other items were due to COVID-19 lockdown regulations.

RESOLVED that the contents of the progress report on the 2019/20 Capital and Operating Expenditure for Safety and Security as at 29 February 2020 for Operating Expenditure and 13 March 2020 for Capital Expenditure be noted.

ACTION: S GROEP

SAFS 09/06/20 STATUS REPORT: TRAFFIC FINES (FEBRUARY 2020)

RESOLVED the contents of the status report on Traffic Fines for the month February 2020, be noted.

ACTION: K HECKRATH

SAFS 10/06/20 VACANCY STATUS AS AT 8 APRIL 2020: DIRECTORATE SAFETY AND SECURITY

RESOLVED the contents of the Vacancy Status Report for the Safety and Security Directorate as at 8 April 2020 be noted.

ACTION: A DANIELS

SAFS 11/06/20 2019/2020 THIRD QUARTERS PROGRESS REPORT ON CORPORATE PERFORMANCE

Cllr Golding commented that having only two corporate indicators does not do the Safety and Security Directorate justice in that safety is a lot more than merely CCTV cameras. He suggested that this be addressed at corporate level.

RECOMMENDED that the impact and performance of the 2019/20 third quarter's progress report in relation to its functional area be noted and submitted to the Executive Mayor together with the Mayoral Committee for submission to Council.

ACTION: M ABASS

SAFS 12/06/20 QUARTERLY REPORT PECC JANUARY 2020 – MARCH 2020

RESOLVED that the contents of the PECC Quarterly Report for the period January 2020 – March 2020 be noted.

ACTION: S VISSER

SAFS 13/06/20 QUARTERLY REPORT FOR THE PERIOD 1 JANUARY 2020 – 31 MARCH 2020 ON THE FUNCTIONING OF THE TRAFFIC SERVICES FOR THE CITY OF CAPE TOWN

It was pointed out that testing centers will be re-opening in phases with effect 9 June 2020.

RESOLVED that the contents of the Quarterly Report for the period 1 January 2020 – 31 March 2020 on the functioning of the Traffic Services for the City of Cape Town.

ACTION: K HECKRATH

SAFS 14/63/20 REPORT ON DRAFT TRAFFIC BY-LAW PUBLIC PARTICIPATION PROCESS

The portfolio committee members noted the comments received during the public participation process in terms of the Draft Traffic By-law and resolved that the comments be discussed during a workshop scheduled for 12 June 2020.

RESOLVED that the comments received during the public participation process in terms of the Draft Traffic By-law be noted and discussed during a Safety and Security Portfolio Committee workshop scheduled for 12 June 2020.

ACTION: D SULLIVAN; A NEL

SAFS 15/06/20 QUARTERLY REPORT FOR THE PERIOD 1 JANUARY 2020 – 31 MARCH 2020 ON THE FUNCTIONING OF THE TRAFFIC SERVICES FOR THE CITY OF CAPE TOWN

RESOLVED that the contents of the Quarterly Report for the period 1 January 2020 – 31 March 2020 on the functioning of the Traffic Services for the City of Cape Town be noted.

ACTION: K HECKRATH

SAFS 16/06/20 PROGRESS REPORT ON THE 2019/20 CAPITAL AND OPERATING EXPENDITURE FOR SAFETY AND SECURITY AS AT 31 MARCH 2020 FOR OPERATING EXPENDITURE AND 17 APRIL 2020 FOR CAPITAL EXPENDITURE

It was pointed out that the portfolio committee members received updated information on the relevant adjustments via email.

RESOLVED that the progress report on the 2019/20 Capital and Operating Expenditure for Safety and Security as at 31 March 2020 for Operating Expenditure and 17 April 2020 for Capital Expenditure be noted.

ACTION: S MCDONALD

SAFS 17/06/20 MONTHLY REPORT FOR THE CAPE TOWN METROPOLITAN POLICE SAFETY AND SECURITY TRAINING ACADEMY FOR FEBRUARY 2020

Mr. B Lackay spoke to the contents of the report and provided information on the impact of COVID-19 on the Training Academy. It was inter alia noted that the Training College would resume activities within the week starting 9 June 2020 in terms of the return to work plan.

RESOLVED that the contents of the Monthly Report for the Cape Town Metropolitan Police Safety and Security Training Academy for the February 2020 be noted.

ACTION: B LACKAY

SAFS 18/06/20 VACANCY STATUS AS AT 6 MAY 2020: DIRECTORATE SAFETY AND SECURITY

RESOLVED that the contents of the Vacancy Status report as at 6 May 2020 for the Directorate: Safety and Security Services, be noted.

ACTION: A DANIELS

SAFS 19/06/20 SAFETY AND SECURITY: 2019/20 THIRD QUARTER'S PROGRESS REPORT ON THE DIRECTORATE PERFORMANCE

Committee members pointed out the following areas of concern where targets have not been met and officials provided clarity in that regard. The committee noted the challenges and in particular the impact of COVID1-19 on performance.

- Percentage CCTV Cameras
- PECC Call Volume
- Percentage Completion of Phase 2 of the Online Events Permitting System. Cllr Golding proposed that the lack of IS&T resources need to be escalated to Corporate Services.
- Percentage of Gang and Drug Task Team arrests resulting in convictions
- Percentage response time for Fire and other emergency incidents within 14 minutes from call receipt to arrival
- Number of inspections of Scrap Metal Dealers
- Number of learners attending Metro Police Youth Camps
- Percentage adherence of 2% target for people with disabilities (PWD) in compliance with the EE Plan
- Percentage OHS Investigations completed
- Percentage of operating budget spent
- Percentage of assets verified

RECOMMENDED that

- a) the Executive Mayor together with the Mayoral Committee evaluate and review the 2019/20 third quarter's progress report and submit the report to Council for noting;
- c) Council note the 2019/20 third quarter's progress report.

ACTION: M CLEINWERCK**FURTHER RESOLVED** that the lack of IS&T resources be escalated to Corporate Services.**ACTION: R BOSMAN; L DE SOUZA-ZILWA****SAFS 20/06/20 DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2020/2021**

RESOLVED that consideration of the Directorate Services Delivery and Budget Implementation Plan (SDBIP) for 2020/2021 be deferred to a Safety and Security Portfolio committee workshop scheduled for 12 June 2020.

ACTION: M CLEINWERCK**SAFS 21/06/20 QUARTERLY REPORT PECC JAN – MARCH 2020**

Mr. J Groenewald spoke to the contents of the report and pointed out highlights.

RESOLVED that the contents of the Quarterly Report PECC for the period January 2020 – March 2020 be noted.

ACTION: S VISSER; J GROENEWALD**SAFS 22/06/20 EVENTS DEPARTMENT QUARTERLY REPORT: 1 JANUARY 2020 TO 31 MARCH 2020**

Ms. L De Souza-Zilwa spoke to virtual events and Ms. R Williams pointed out highlights as contained in the quarterly report. Mr. T Isaacs elaborated on Film Permitting stats as contained in the report and the impact of COVID-19.

RESOLVED that the contents of the Events Department Quarterly Report for the period 1 January 2020 to 31 March 2020 be noted.

ACTION: L DE-SOUZA-ZILWA

SAFS 23/06/20 CLOSE-OUT REPORT FOR EVENTS SUPPORTED: VARIOUS EVENTS

The Safety and Security PC took note of the severe impact of COVID-19 on the department.

Cllr van der Walt commented as per Annexure B attached hereto. She inter alia applauded the Events Department and the Film Office for the sterling work they have done over the past two months. The portfolio committee supported the sentiments and agree that it is going to be crucial to re-establish and re-affirm relationships with relevant industries to guarantee future growth.

RESOLVED that the Safety and Security Portfolio committee note the contents of the Close-Out report for Various Events Supported.

ACTION: R WILLIAMS; L DE-SOUZA ZILWA

SAFS 24/06/20 STATUS OF CCTV SYSTEM AND INCIDENT STATISTICS JAN – MARCH 2020

Director B Schuller pointed out highlights contained in the report and responded to questions for clarity.

RESOLVED that the contents of the status report on the CCTV system and Incidents Statistics for the period January 2020 – March 2020 be noted.

ACTION: B SCHULLER

GENERAL DISCUSSION ON COVID-19

Proposal emanating from the discussion:

Opportunity to activate volunteer base across all services that comes at a relatively low cost.

THE MEETING ADJOURNED AT 13:25

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CHAIRPERSON

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Date: