

LED 06/06/20

**MATTERS RECEIVING ATTENTION
LEADERSHIP AND DEVELOPMENT PORTFOLIO COMMITTEE
11 JUNE 2020**

NO	REPORT / ACTION REQUESTED	TARGET DATE FOR SUBMISSION OF REPORT / COMPLETION OF ACTION	SUBJECT / RESOLUTION	RESPONSIBLE OFFICIAL	ACTION / COMMENT
1	16 May 2019	24 March 2020	Draft councillor training policy.	Ald Rau	Workshop will be held on 24 March 2020.
2	16 May 2019	24 March 2020	Develop collaborative software and sharepoint site.	Mr J Maart from IS&T	Report to be submitted to PC meeting of 24 March 2020.
3	18 July 2019	February 2020	ICIP phase two course - outstanding POE's - outstanding certificates	Mr Hearne	Mr Hearne from SALGA provided feedback on this matter, which feedback he will make available to the Secretary, who, in turn, will forward it to the PC.
4	13 February 2020	March 2020	Outstanding certificates for Public Participation Course	Mr Hearne	Mr Hearne undertook to investigate the issue raised by Cllr Zondani of the outstanding certificates for the Public Participation course that was attended by councillors a number of years ago at the University of Stellenbosch.
5	18 July 2019	13 February 2020	Report on Councillor Skills Assessment form (return)	Ald Rau Mr J van As	Noted that returns are still coming in slowly.
6	18 July 2019	February / March 2020	Legal opinion on bursaries	Ald Rau Mr van As C Minnaar	Awaiting the external legal opinion from counsel that the Speaker has requested. Workshop to be arranged after legal opinion received.
7	13 February 2020	24 March 2020	Report on sub-councils requesting training	Mr van As Ald Rau	Report to be provided for next meeting of March 2020.

			Training Needs of Portfolio Committees		
8	12 September 2019	February / March 2020	EAP potential offerings (Personal Resilience)	Mr J van As	Will be available as from March 2020.
9	16 May 2019	February / March 2020	Newsletter/Logo	Ald Rau	The Chairperson to provide an update on her meeting with the Communications Production team that was held in January 2020.
10	12 Sep 2019	March 2020	Ethics and Protocol Training	Mr van As	To be held in March 2020.
11	13 February 2020	March/April 2020	Review of the Terms of Reference of the Leadership and Development PC	Ald Rau C Minnaar	A workshop to review the Terms of Reference of the Leadership and Development PC to be arranged.